

**Kiveton Park Medical Practice Patient Participation Group  
Minutes of Meeting held Wednesday 21 August 2013**

**Present:** Brian Daniels (BD) Chair: Marilyn White (MW): Susan Wietscher (SW): Linda Bainbridge (LB): Chelsea Cain (CC): Keith Emsden (KE): Barry Winterbottom (BW): Jean Hirst (JH): Dr Say (DTS): Charles Hazle (CJH)

**Apologies:** Richard Nayar: Sarah Wylie: Ronald Law

**Minutes** of the meeting held July 10 were agreed.

**Treasurer's Report:** with no change in the financial position BW handed round a photocopy of the latest bank statement showing the current balance £225.00.

**Healthwatch:** BD has been appointed a director of the local Healthwatch and spoke of the implications of the 2012 Health & Social Care Act with services to be designed to meet the needs of patients with the opportunity for the PPG to make suggestions to NHS England.

**Promoting the Group:** it was suggested that the Group arrange a monthly presence in the surgery to raise its profile amongst patients with various members doing this on a rota basis. CJH said that space could be made available and also help with display material. It was noted that it may be possible to raise the profile of the Group in "Community Matters" and "Your Mag" and CC volunteered to draft some information for this.

**Contact with Schools:** BD is waiting for the start of the new term and plans to approach the Head at Wales High School on the basis of mutual help. LB said that the school has some electronic equipment – portable personal trainer – which could be made available to the surgery.

**Physical Activity Open Day:** those present thought that this had gone very well and had presented some good networking opportunities for the various organisations present. The meeting felt that Dr Wallis had done a very good job.

For future events it was suggested that they should be promoted some time in advance of the actual event to ensure that as much publicity as possible was obtained.

**How to capture the views of patients:** KE said that a big survey was required and CJH suggested that the questions should be formulated by the Group on the basis that they had the best knowledge of what patients were likely to want. The practice would then have the opportunity of adding if thought appropriate. CJH commented that Stag Medical Practice [www.stagmedicalcentre.co.uk](http://www.stagmedicalcentre.co.uk) had the results of an in depth survey on their website and KE has seen a similar result on the website for Walton Surgery in Felixstowe [www.waltonsurgery.co.uk](http://www.waltonsurgery.co.uk)

Agreed that KE, MW and BW would meet at the surgery to formulate a questionnaire.

**News from the Practice:**

New Registrar Dr Peter Scriven and trainee Dr Anna Sycheva started work at the beginning of August.

Nurse Debbie Unwin leaves this week to move to the Middle East with her husband and family.

Dr Say has returned to work following his accident however Dr Reid is now on short term sick leave.

Dr Jonathan White who has been working with us for some time has left.

Dr Tooth will be returning to the Practice on a full time basis from 1 October when he stands down as Chair of the CCG.

Drs Brittain and Harris are expected to remain with us over the coming months.

**Date of Next Meeting:** 18 September 2013 6pm at the surgery